

Carriage Park HOA
Board of Directors Meeting Minutes
June 19, 2024 6:00 PM via Zoom

Call to Order: Lynn Baker called the meeting to order at 6:02 PM.

Board members present: Lynn Baker, Naomi Watkins, Melissa Butler, were present.

Board members absent: Bryan Dollarhide.

CPMG Staff: Lakisha Newell, Association Manager.

Guests:

Minutes taken and transcribed by Lakisha Newell - CPMG

Homeowner Forum: There were one homeowners present at the meeting and HOA attorney information.

Meeting Minutes:

- On a motion made by Naomi Watkins, seconded by Lynn Baker and unanimously carried, it was resolved to approve the May 29, 2024 minutes as written.

Manager's Report: Lakisha gave summary of daily operations.

Financial Review:

- On a motion made by: Lynn Baker, seconded by Naomi Watkins and unanimously carried, it was resolved to approve the finalized May 2024 financials subject to audit.

Old Business:

- Gutter Cleaning.
- Review Previous project list.
- On a motion to made by Melissa Butler, seconded by Lynn Baker and unanimously carried, it was resolved to approve the Surpeme Commercial Care drain pan cleaning bid.
- On a motion to made by Melissa Butler, seconded by Lynn Baker and unanimously carried, it was resolved to approve the gutter cleaning bid from Collegaite Painting Services.
- Parking pass reissue options.

New Business/Discussion Items:

- Gutters and downspout replace and repair elevuation.
- Surpreme Commerical bid to remove the dirt and debris from the drain pan on the NW side of property.
- Summer garage cleaning project.

Items Approved Between Meetings: None

Architectural:

Hearings: None.

Correspondence: None.

Adjournment: The meeting was adjourned at 7:10 PM.

Executive Session: Please refer to Executive Session minutes.

Next Meeting: July 24, 2024 at 6:00 PM – Zoom.